

NOTICE OF INTENT TO VACATE

Date

Owner / Manager

Street Address

City, State and Zip Code

Dear _____

This is a notification that the undersigned tenant, _____
hereby gives written notice of intent to vacate the rental unit at _____
on _____.

I understand that my Lease or Rental Agreement requires a minimum of **30** day's notice before I move. The Tenant's Notice of Intent to Vacate Rental Unit actually provides ____ days notice. I understand that I am responsible for paying rent through the earlier of: (1) the end of the current lease term; (2) the end of the required notice period per the Lease or Rental Agreement; or (3) until another tenant approved by the Owner / Agent has moved in or begun paying rent.

(Optional Information)

We are sorry to learn that you are leaving. We would appreciate a moment of your time to tell us the reason for your move:

- Moving to a larger rental unit
 - Moving to a smaller rental unit
 - Buying a home
 - Leaving area
 - Dissatisfied with rental unit or common areas (explain) _____
 - Dissatisfied with management (explain) _____
 - Other (explain) _____
 - Other comments _____
- _____

In accordance with our Lease or Rental Agreement, I agree to allow the Owner / Agent reasonable access with advance notice in order to show the rental unit to prospective renters or workmen or contractors.

Sincerely,

Tenant